

TWISTED METAL 3

Joint Health & Safety Committee Minutes

Date: Friday, May 15, 2026

Time: 3:00pm

Location: Boardroom, 777 Kipling Ave., Suite 104, Toronto, ON M8Z 5Z4 + Zoom

Participants: Anne Marley, Production; Mitch Stewart, Production; Emma Zulkoskey, Costumes; Adam Lopapa, Locations; Sophie Vertigan, SPFX; Andy Byrne, Construction/Scenic; Keegan Chambers, Transport; Grace Ng, Art Department; Jessica Craymer, Ken Robinson, Set Dec; GJ Aytin, Accounting; Bram Cole, SPT Safety (ONLINE)

Recorder: Mitch Stewart

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1. Review of agenda and minutes of previous meeting

- n/r

2. Old Business

- n/r

3. Incident Summary

| 2.0 – INCIDENT REPORTS | | |
|-------------------------|----------------------------------|----------|
| 2.1 – Loading Equipment | | |
| Date | Location | Reported |
| 26.04.30 | Supplier's shop: North York Iron | 26.04.30 |

| | | |
|---|--|-----------------------------|
| Nature of Injury | Level of care | Equipment or tools involved |
| Struck / Hand | Emergency department for assessment | Skid of steel |
| Event: While loading a skid of steel at a vendor, loading crane lost a strap holding it up during loading, resulting in the skid landing on injured party's hand. | | |
| Corrective Action | Person Responsible | Target completion date |
| N/A | N/A | N/A |
| 2.2 – Particulates in eye | | |
| Date | Location | Reported |
| 26.05.05 | FX West stage, 777 Kipling Ave., Etobicoke, ON | 26.05.05 |
| Nature of Injury | Level of care | Equipment or tools involved |
| Environmental/struck | On-site medic, eye wash | Portable saw |
| Event: While in a scissor lift operating a portable saw to cut material, particulate hit the left eye. Injured party was wearing safety glasses at the time. | | |
| Corrective Action | Person Responsible | Target completion date |
| Safety googles for more coverage/protection | N/A | N/A |
| 2.3 – Machine 'kick-back' | | |
| Date | Location | Reported |
| 26.05.05 | Carp Shop, 200 Norseman Street, Etobicoke, ON | 26.05.05 |
| Nature of Injury | Level of care | Equipment or tools involved |
| Struck | Emergency department for assessment | Table saw |
| Event: While cutting material on the carp shop table, received a material 'kick-back' striking party in the abdomen. | | |
| Corrective Action | Person Responsible | Target completion date |
| N/A | N/A | N/A |
| 2.4 – Vehicle incident | | |
| Date | Location | Reported |
| 26.05.12 | Kipling Ave & Dundas Street West | 26.05.13 |

| | | | |
|---|--------------------|-----------------------------|--|
| Nature of Injury | Level of care | Equipment or tools involved | |
| N/A | N/R | Vehicle | |
| Event: While changing lanes, another vehicle struck passenger side of car. No injuries sustained. | | | |
| Corrective Action | Person Responsible | Target completion date | |
| N/A | N/A | N/A | |

4. Policy and Program Updates

4.1 – FIRE SAFETY PLAN

Arc Fire Safety has done a walkthrough of our spaces and sets. The Fire Safety Plan and egress routes are being posted on all the safety walls.

Heat Sensors will be added to our two enclosed ceiling spaces. We are planning on wireless ones so they can be moved out of the way during filming.

- Raised platform south end of throne room
- Brett's House

4.2 – HOT WORK PERMITS

We have arranged for Hot Work Permits for run of show at the below two locations via Cinespace, so we do not have to submit daily for them.

- 777 Kipling Ave. FX Carp Shop, FX West Stage
- 200 Norseman, Unit C

If Hot Work is needed at any new location, please inform production to submit.

All Hot Work requires 2 hour fire watch upon its completion each day.

4.3 – FIRST AID / EYE WASH STATIONS / FIRE EXTINGUISHERS

All first aid kits have been refreshed/restocked to be Section 10 compliant

All eyewash fluids are current

- If used, please inform production to replace
- If any additional added from another source, please confirm expiry date.

All fire extinguisher inspection dates have been checked. Inspections and maintenance handled by Cinespace Studios.

4.4 – FIRE LANES & EMERGENCY EXITS

Fire lanes – keep maintained and clear at all times

Emergency Exits – be sure to be kept clear at all times, do not use this space for storage or any kind.

4.5 – MATERIAL SAFETY DATA SHEETS

MSDS Forms:

- Need to be readily available.
- Be sure forms placed near the materials in question. Paint cans also need safety data sheets near where they are stored.
- Please give a copy of Safety Data Sheets to Production for the production office binder near the main kitchen so everyone can access & knows where they are.

4.6 – TOOLBOX TALKS

Daily is considered best practice for higher risk departments such as Construction, SPFX, Picture Cars

Weekly is standard operational expectation

Monthly is minimum frequency accepted for lower risk departments like Production or Accounting.

Additional Toolbox Talks should be held as well when:

- A new hazard is identified
- Introducing new equipment
- After an incident

A log needs to be maintained. MOL will request to see, and to see what was discussed, in the event of an investigation.

Production can send out a template.

4.7 – EMERGENCY/SERIOUS INJURY CONTACT WORKFLOW

Injury/Incident Reporting Memo with contact workflow has been sent to all crew, please be sure to review and familiarize yourself with it.

- In an emergency (not minor) incident, after calling 911
 - o Production Manager / Line Producer must be called
 - o LP/PM or PC will notify Studio contacts
 - o PM will notify Ministry of Labour if required – Ministry must be notified within 48 hours if there is a critical injury and/or any loss of consciousness, even if only for a second.

Important note: If someone needs to go to the hospital, be sure not to allow anyone to take themselves, transport or a licensed driver from production must take them as we are liable until they reach the hospital.

4.8 – CONSTRUCTION VERSUS INDUSTRIAL ZONES

CONSTRUCTION ZONE:

Any set the construction team is working on is deemed a 'construction zone' – hard hats and steel toes are required. Signage is up and is to be strictly enforced. Even if the team is not in the space – ie on lunch – it is still considered a construction zone. Even if just painting, INCLUDING when set dec is there.

INDUSTRIAL ZONE:

Only once shooting starts does the space become an Industrial Zone (set dec is allowed in for small/minor things on the day, but NOT construction. If Construction comes back in, it becomes a Construction Zone again).

There are signs to all Construction Zones at all points of entry. Hard Hats are available on a peg-board at Construction Zone entrances and exits. Please be sure to use if you don't have your own.

4.9 – WSIB FORMS AND INCIDENT REPORTING

WSIB Form 7s

Are to be filled out by a supervisor, lead, or set medic and not the injured individual.

If the injured individual is a supervisor or lead, then please see the set medic (when applicable) or Production Manager. We have 48 hours to submit this form to WSIB.

Please also note that the Production Manager will sign all forms as the representative for Idaho Productions, Ltd. Please only sign as an investigator, reporter, and/or witness as required.

WSIB Form 6

Is only to be completed and signed by the injured individual themselves.

This is their statement of what happened. They are also to submit to WSIB themselves, the employer (Idaho Productions, Ltd.) is not supposed to submit on their behalf as a potential conflict of interest, however, Production can assist if required. The injured individual has 6 months to submit this form, if desired, to WSIB.

WSIB Forms are kept strictly confidential and are not posted or distributed anywhere outside of the submitting party and WSIB.

Sony Incident Reports are required for all injuries and incidents. The purpose of this is to be sure they are informed of all incidents that occur while not requiring the inclusion of more personal information that would be on a WSIB Form 7 (for example).

Sony Incident Report of Injuries is for all accidents and incidents involving any injuries. This document ensures SPT has been made aware of all incidents that occur while keeping other, more confidential reports, separate.

4.10 – CERTIFICATIONS

Department Heads need to ensure crew members have valid and up-to-date certifications prior to hiring.

Be sure to keep a copy on file of all tickets and certificates, including, but not limited to: lift tickets, working at heights, forklift operator certificates, telehandler operators certificates, etc.

4.11 – SAFETY EQUIPMENT

Department Heads need to ensure all safety equipment is certified and current and in good working order. This includes hard hats, fall-arrest equipment, steel toe boots.

Important note: Hard Hats expire:

- 5 years from its manufacturing date
- If it takes an impact (protective integrity is gone)
- The surface looks 'chalky' or faded - ultraviolet radiation from sun exposure destroys the chemical bonds of the plastic. Dull, chalky, or deeply scuffed surface means it is likely brittle and will crack under impact
- It has been modified by paint – using solvent based paints or adhesives can chemically damage and weaken the shell invalidating the hard hat.

Ladders – level 1 only – if label is painted over, removed, or obscured, it is no longer considered level 1 (only construction grade level 1 are allowed at the worksite)

5. New Business

5.1 – WORKSITE INSPECTIONS

N/A

5.2 – FIRST AID/INJURY REPORTS

N/A

5.3 – INCIDENT REPORTS

N/A

5.4 – NEAR MISS REPORTS

Production and Sony Production Safety to confirm template to use.

Production to distribute to crew for use.

5.5 – UNSAFE CONDITION REPORTS

N/A

5.6 – POLICY OR PROGRAM UPDATES

- A. Lopapa (Locations) asked after a Location Hazard Assessment form.
- B. Cole (SPT Safety) confirmed one is to be submitted for each location and would follow up with the required template. Production to include with Call Sheets as required.
- K. Robinson (Set Dec) inquired after other specialty/hazardous activity checklists, in particular in relation to fire arms.
- B. Cole (SPT Safety) confirmed the Sony is in process of creating one for firearms and would send for use as soon as ready.

5.7 – UPCOMING ON SET

S. Vertigan (SPFX) and A. Lopapa (Locations) noted that there has been some discussion and issue in the past with Hamilton Fire attending sets where explosives and/or fire are being used. Booking is challenging and as they are 'on the clock' firefighters, if they get another call, they may need to leave set. Hamilton Fire is also resistant to allowing First Unit Fire to attend in their place.

This issue and subsequent discussion will be monitored closely and updated as more information or processes arrive.

A. Lopapa (Locations) requested that all requests for Fire Services in Hamilton be given as early as possible. Minimum processing time is 10 business days, and any extra time helps avoid potential issues.

6. Other Business / Updates

A. Byrne (Construction) noted a crew member designed a safety website that was being utilized within their department as a first notification of injury or safety concern. They found, in the Construction department in particular as crew members may be located at many various sites, it was a helpful way to be sure any incident/near miss/concern was noted immediately. It would notify all supervisors (both those on location and those at other locations) who could then respond as needed and who would ensure all required paperwork was completed and submitted to Production in a timely manner.

The site also provided resources such as links to the Occupational Health and Safety Act, Construction Regulations, Departmental Policies and Procedures, JHSC meeting minutes, Inspection forms, accident forms, and other related safety info.

Website address is: tm3.eohs.tv

Bram Cole (SPT Safety) and Anne Marley (Production) noted they would look into the site further and see how it could potentially be implemented across other departments as well.

7. Next Meeting

- TBD (early June)

Andy Byrne